

Kelloe Parish Council

The Annual Meeting of Kelloe Parish Council was held on Wednesday 8th May 2025

- 25.01 **Present** - Julie Davis, Joy Richardson, Leanne Griffiths, ,
In attendance:- Cllr Jan Blakey, Stephen White (Parish Clerk) and two Police Officers
- 25.02 **Welcome** by the Chairperson Councillor Leanne Griffiths
- 25.03 **Chairpersons Report 2025/26** – read and received.
- 25.04 **Apologies for Absence** Selina Kirk, Brenda Turnbull, Jodie Cairns, Cllr Gary Hutchinson.
- 25.05 **Election of Chairperson for 2025/26**. Leanne Griffiths was proposed by Joy Richardson and seconded Julie Davis.
- 25.06 **Election of Vice Chairperson for 2025/26**. Julie Davis was proposed by Leanne Griffiths and seconded Joy Richardson.
- 25.07 **To receive Declarations of Interest on items on the Agenda** – None.
- 25.08 **To confirm and sign as a correct record of minutes of the Minutes of the Annual meeting for 2023/24 and the minutes for the meeting of 12th March** – both confirmed and signed.
- 25.09 **The Assets register** had been updated and was approved. Steve to confirm who owns the war memorial and confirmed the inclusion of the gym equipment.
- 25.10 **The statement of Internal Control** was approved.
- 25.11 A) **The end of year 2024/25 Accounts and all items on the AGAR were approved.**
B) It was agreed that Gordon Fletcher would be the Internal Auditor for 2024/25
C) The Internal Audit Report for 2024/25 was approved.
D) The dates agreed for Exercise of Public Rights from 20th June to the 31st July 2025
- 25.12 To receive miscellaneous Reports a) **Allotments** – Discussion still taking place with one allotment holder on failure to bring their allotment(s) up to the required standards. Letter to be sent. b) **Cemetery** – Agreed plot prices would continue to be £80 with no more reservations. Agreed if someone had a lost a spouse or partner that that person could ask for a reserved plot next to the burial plot. c) Other reports.
1) **Thinforads** would supply the flower baskets in future with **Ian Liddle now doing the watering**. 2) Discussed if WMC would be interested in taking over the costs of their flower baskets. Also **agreed to get two new flower stands** around the entrance to Morley Crescent. 5) **A further letter was needed to DCC to try and alter the decision on the road humps**, restricting them to just the bus route on the estate. Also to put them on the school bank going down to the end of Morley Crescent. 6) **Believe** still to clear mess at the front of the allotments.
- 25.13 To receive matters of Information, Clerk’s Report, Correspondence and tabled items for information. 1) Steve reported that the **loan had been paid off to County Hall**. 2) Also that **a second audit from Mazars would be needed next year** because **we had already received income in excess of the limit of £25,000** because of the precept

and the rest of the initial payment by Stephen Round via the Courts. Steve confirmed that he would have done a revised risk register and the Parish Clerks job description for the next meeting.

25.14 **To discuss and approve meetings for 2025/26** Agreed meeting format would be the same for 2025/26 i.e. 2nd Wednesday of the month in every second month. Meeting dates would be 9th July, 10th September, 12th November, 14th January 2026 and 11th March 2026.

25.15 Council business (any item brought to the attention of the Chairperson for discussion during the meeting for approval or otherwise). - None

25.16 Date and time of the next Council meeting Wednesday 9th July 2025.

Stephen White

7th July 2025